



Press Release for Annual General Meeting and E-voting for the shareholders of the Company

Innovative Tech Pack Limited

CIN: L74999HR1989PLC032412

Registered Office: Plot No. - 51, Roz Ka Meo Industrial Area, Sohna,
Distt. Gurgaon 122103 (Haryana)

Website: www.itplgroup.com, Email: grievance@itplgroup.com
Tele. No.: 011-26427394/2647349C, Fax: 011-26477929

NOTICE

NOTICE is hereby given that 26th Annual General Meeting ("AGM") of the members of Innovative Tech Pack Limited (the "Company"), is scheduled to be held on Wednesday, September 23, 2015 at 09:00 a.m. at at Hakim Ji Ki Chaupal, Opp. Bara Hospital, Villange Ujina, Police Station, Nuh, Distt., Mewat, Haryana, to transact the business as stated in the Notice hereof.

Notice is also hereby given that pursuant to Section 91 of the Companies Act, 2013 and the Companies (Management & Administration) Rules, 2014 as amended from time to time, the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, September 24, 2015 to Tuesday, September 30, 2015 (both days inclusive) for the financial year 2014-15.

Physical copies of Annual Report for financial year 2014-15 including Notice of 26th AGM of the Company have been sent to all members of the Company at their registered address in the permitted mode and soft copies of the same have also been sent in electronic mode to all members whose email IDs are registered with the Company / Depository Participant(s).

As per Section 109 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Clause 35B of the listing agreement, the Company is pleased to provide its members the facility to cast their vote electronically, through the e-voting services provided by Central Depository Services Limited (CDSL), on all resolutions proposed to be considered at the aforesaid AGM.

Further, the facility for voting through polling paper shall be available at the AGM. The members who have already cast their vote through remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote at the AGM.

All the members are hereby informed that:

- (i) The Ordinary Businesses and the Special Businesses as set out in the Notice of 26th AGM of the Company may be transacted through voting by electronic means
- (ii) The remote e-voting period commences on Sunday, 27th September, 2015 at 09:00 am IST;
- (iii) The remote e-voting period ends on Tuesday, September 29, 2015 (5:00 p.m. IST);
- (iv) Cut off date: Thursday September 24, 2015;
- (v) Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as on the cut-off date i.e. September 24, 2015, may follow the same instructions as mentioned for e-Voting.
- (vi) The members may note that:
 - (A) remote e-voting shall not be allowed beyond Tuesday, September 29, 2015 (5:00 p.m. IST);
 - (B) The facility for voting through polling paper shall be made available at the AGM of the Company and members attending the AGM who have not already casted their vote by remote e-voting shall be able to vote at the AGM;
 - (C) a member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM; and
 - (D) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. September 24, 2015 only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM.
- (vii) The Notice of 26th AGM of the Company is available on the Company's website www.itplgroup.com and CDSL's website www.cdslindia.com;
- (viii) The Board of Directors has appointed Shri Vneet Kumar, Company Secretary in Practice (Membership No. ACS 38462) as the Scrutinizer ("Scrutinizer") to scrutinize the voting process (Ballot Paper as well as Remote E-voting) in a fair and transparent manner; and
- (ix) in case of queries, members may refer to the Frequently Asked Questions (FAQs) for members' and e-voting user manual for members' available at the Help Section of www.evotingindia.com or contact Mr. Wenceslaus Furtado, Deputy Manager, Address: Central Depository Services (India) Limited 16th Floor, P. J. Towers, Colaba Street Fort, Mumbai - 400 001, Email id: helpdesk.evoting@cdslindia.com, Contact No.: 18002005533 who will address the grievances connected with the electronic voting.

For Innovative Tech Pack Limited

Sd/-

Place: New Delhi

Vishesh Chaturvedi

Date : 05.09.2015

Company Secretary

For Innovative Tech Pack Limited

Vishesh Chaturvedi
Company Secretary

Innovative Tech Pack Ltd.

Corp. Office : 1109-1110, Chiranjiv Tower, 43 Nehru Place, New Delhi-110019, Ph.: 011-26427394/26473490

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Regd Office: Plot No-51, Roz Ka Meo Industrial Area, Sohna, Distt, Gurgaon 122103 (Haryana) India

Plant 1: Rungta Industrial Compound, Kashipur Road, Distt Udham Singh Nagar, Rudrapur 263153 (Uttarakhand) India

Plant 2 : Kamrup Paper Mill Complex, Ground Floor, NH-31, Amingaon, Guwahati, Kamrup Assam 781031 India

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